

ESO VACANCY

Applications are invited for the position of

HEAD OF ADMINISTRATION

ESO employs in total approximately 500 staff members, and the Administration Division comprises the Administration at the Headquarters in Garching near Munich and the Administration in Santiago in Chile. The successful candidate will be supported by some 50 qualified staff members. As a member of the ESO Management Board the Head of Administration contributes essentially to the development of the overall policy, strategic planning, relations to the members of personnel and maintains professional contacts at highest level outside the Organisation. The main task is to provide efficient administrative services and advice to the Director General, Division Leaders and to staff members in the scientific and technical areas in the fields of financial planning and accounting, personnel management, purchasing, legal and contractual matters, information systems and building and site maintenance.

Beside an appropriate professional qualification, the ideal candidate will have substantial management and leadership experience within a scientific organisation, preferably international. Knowledge of administrative, legal, financial and personnel procedures are required. Excellent communication skills and a very good knowledge of English are essential. Knowledge of German would be an important asset. Additional knowledge of other European languages, in particular Spanish, would be an advantage.

We offer an attractive remuneration package including a competitive salary (tax free), comprehensive social benefits and financial help in relocating your family. The initial contract is for a period of three years with the possibility of a fixed-term extension. Serious consideration will be given to outstanding candidates willing to be seconded to ESO on extended leaves from their home institutions. Either the title or the grade may be subject to change according to qualification and the number of years of experience.

If you are interested in working in a stimulating international research environment and in areas of frontline science and technology, please consult our homepage <http://www.eso.org> for details and forward your résumé (in English) to ESO, Mr. Roland Block, Head of Personnel Department, Karl-Schwarzschild-Str. 2, D-85748 Garching, Germany, Tel +49 89 320 06-589, e-mail: rblock@eso.org.

PERSONNEL MOVEMENTS

International Staff

(1 April – 30 June 2001)

ARRIVALS

EUROPE

KOKE, Thomas (D), Adm. Software Syst. Specialist
LI CAUSI, Gianluca (I), Associate
MARTEAU, Stéphane (F), Operations Support Scientist

CHILE

DAHLEM, Michael (D), Operations Staff Astronomer
IVANOV, Valentin (I), Fellow
KONTINEN, Samu (SF), Associate SEST
NIELBOCK, Markus (D), Fellow
PRITCHARD, John (NZ), Operations Staff Astronomer
SAVIANE, Ivo (I), Fellow

DEPARTURES

EUROPE

BROADHURST, Thomas (GB), User Support Astronomer
DAY, Philippa (GB), Technical Documentation Archivist
MIRALLES, Joan-Marc (I), Associate
MOUREAU, Serge (B), Electronic Technical Engineer
SPOON, Henrik (NL), Student

CHILE

FRANCOIS, Patrick (F), Astronomer
SEKIGUCHI, Tomohiko (J), Student

Local Staff

(1 April – 30 June 2001)

ARRIVALS

SALGADO IBARRA, Fernando, Electronics Engineer, Paranal
AUBEL NAVARRETE, Karla Renata, Telescope Instruments
Operator, La Silla

DEPARTURES

MORALES OSORIO, David, Accounting Clerk, Santiago
TIGHE CULLEN, Roberto, Óptico, La Silla

Scientific Preprints

(April–June 2001)

1413. S. Hubrig, D. Le Mignant, P. North and J. Krautter: Search for Low-Mass PMS Companions Around X-Ray Selected Late B Stars. *A&A*.
1414. F. Patat et al.: The Metamorphosis of SN 1998BW. *ApJ*.
1415. W. Hummel et. al.: H α Emission Line Spectroscopy in NGC 330. *A&A*.
1416. M. Bellazzini, F.R. Ferraro, E. Pancino: A Step Toward the Calibration of the RGB Tip as a Standard Candle. *ApJ*.
1417. G. Andreuzzi, G. De Marchi, F.R. Ferraro, F. Paresce, L. Pulongone and R. Buonanno: VLT Observations of the Peculiar Globular Cluster NGC 6712. II. Luminosity and Mass Functions. *A&A*.