

ESO SCIENTIFIC VISITOR PROGRAMME IN GARCHING

Application Form

(To be filled in and signed by the visitor, and sent as PDF to the Chair of the Visitor Selection Committee)

1. Personal Information:

(needed for contractual reasons)

Name:

Nationality:

Year of PhD¹:

E-mail address:

2. Present affiliation and contact address:

3. Career path to date:

(Please provide here a brief CV.)

4. Scientific interests and main publications:

(Kindly indicate here the main topics you are working on, highlighting some most important results, and provide a list of your recent publications if available.)

5. Proposed visit to ESO

5.1 Preferred dates and duration of visit:

(Please ensure that your application is submitted at least four months prior to the intended start date of your visit. Kindly indicate your preferred dates, along with any possible alternatives, to assist the Office for Science in scheduling your visit. For administrative reasons, please note that ESO contracts exceeding one month in duration can only commence on either the first or the fifteenth day of a given month.)

5.2 ESO staff member(s) or fellow(s) with whom you will collaborate and with whom the visit has been coordinated:

(Please note that *each of* these persons should send a support letter, simultaneously with your application to the Chairperson of the VSC. This support letter should clearly state the importance of the visit for the host and for the ESO scientific life at large.)

5.3 Other ESO staff member(s) or fellow(s) with whom you may interact during your visit:

(Please also indicate if you have already contacted them.)

5.4 Purpose of the visit, including work-plan:

(Provide a clear scientific description of your project for the months of the visit, putting it into a broad context and why it is relevant, clearly stating the role of host(s) and visitor in the project. Provide a detailed work plan. Recommended length of this section: up to two A4 pages.)

5.5 Specific outcomes of the proposed visit:

(Provide concrete examples of what you expect will come out of the visit, e.g., papers, observing proposals, workshop preparation, scientific results.)

5.6 Meet experts while visiting ESO

¹ Expected in case of students enrolled in a PhD at the time of submitting the application

(Please indicate if you would be interested in having one or more informal meeting with our staff to discuss any aspect related to the use of ESO facilities - e.g. proposal or observations preparation, data processing, archive research. Please specify which aspect/expertise you would like to be addressed during the meeting. The Office for Science will help you, upon arrival, to identify and meet the expert(s).)

5.7 Other sources of financial support beside your salary at your home institution that can be used to cover some of the costs (travel, accommodation, per diem, etc.) during your visit:

(For example, additional financial support you secured to extend the duration of your visit.)

5.8 Do you need an ESO apartment? And if so, for how many people?

(Generally, ESO provides accommodation for visitors in the form of fully furnished apartments in Garching. However, the availability of an ESO apartment is not guaranteed. Please indicate if you need an ESO apartment. In case you do not need an ESO apartment, please still indicate if you will need support for lodging.)

5.9 Do you require child support during your visit?

(In case you require child support this can be discussed with the office for science and appropriate support can be given.)

5.10 Please suggest possible formats and topics of talks you will give:

(We expect visitors to interact with the ESO staff by giving talks/lectures or leading informal discussions. The list of talks series is available at <https://www.eso.org/sci/meetings.html> . As the calendar of these activities fills up very quickly, please ensure well ahead of the visit that your host(s) organises your talk(s). We encourage 1–2 of such events per visit.)

5.11 All visitors are required to read and abide by the ESO Code of Conduct and adhere to the ESO values.

(Code of Conduct: <https://www.eso.org/sci/meetings/CodeofConductWorkshops.html>

ESO values: <https://www.eso.org/public/about-eso/mission-vision-values-strategy/>)

Please acknowledge that you have read and agree to comply with the ESO Code of Conduct by checking the following box: ☐

5.12 Have you been a scientific visitor in Garching in the two calendar years prior to this visit?

(As a rule, visitors of the past two years will not be allowed a new visit in this scheme. If you have been a visitor more than two years ago, please provide a brief summary of the outcome of your past visit.)

ONCE COMPLETED, PLEASE FORWARD THE FORM (in PDF) TO: VSC-chair@eso.org AND MAKE SURE YOUR HOST(S) SEND THEIR SUPPORT LETTERS SIMULTANEOUSLY.